



**REIMBURSEMENT FORM**

Name: \_\_\_\_\_ Membership No.: \_\_\_\_\_

Corporate \_\_\_\_\_

Claimed amount: \_\_\_\_\_

Beneficiary \_\_\_\_\_

Bank Details \_\_\_\_\_

Referred to AAR \_\_\_\_\_

Claims by: \_\_\_\_\_

	Name	Signature	Date
<input type="checkbox"/> Claim submitted within 60 days (over 60 days is stale)			

Pay from:  Fund  Insurance (OP, IP)  Ex-Gratia

Has the benefit/valid

Reason for reimbursement: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Medical report attached
- Invoice/ receipt attached has all breakdowns
- If overseas only emergency and evacuation are covered. OP not covered.
- If overseas only covered if within 90days since leaving East Africa
- If IP, was admission reported?
- If IP, attach Reimbursement pre-authorization letter?

**To be filled by Claims Dept**

- If IP Accrued? How Much?
- Charges as per AAR rates?
- NHIF rebate is deducted

Reimbursement Amount: \_\_\_\_\_

Foreign Currency	Exchange Rate	Kshs:
------------------	---------------	-------

**Approved by:**

Medical Assessor

Name	Signature	Date
------	-----------	------

Medical Services Manager

Name	Signature	Date
------	-----------	------